



**Old Vail Middle School – Athletics**  
13299 E Colossal Cave Rd - Vail, AZ 85641 - (520) 879-2414

**STUDENT-ATHLETIC MANAGER**  
**RESPONSIBILITIES & REQUIREMENTS FOR PARTICIPATION**

The privilege of participation in the OVMS athletic program is extended to all students provided they are willing to accept the responsibilities required of a student-athletic manager. The responsibilities & requirements for participation are as follows:

**1. SOCIAL BEHAVIOR:** A student-athletic manager will (A) display outstanding sportsmanship, (B) demonstrate respect for those in authority (coaches and officials) as well as opponents, (C) use socially acceptable language at all times, (D) display a real spirit of cooperation.

**\*Failure to adhere to the social behaviors will result in a parent-manager-coach conference to determine further action.**

**2. ELIGIBILITY:** In order to represent OVMS as a manager, a student must meet all requirements.

**(A) Academically each student-manager must maintain a minimum “C” - 2.0 GPA and at no time earn an “F” on an eligibility notice.**

**(B) More than two (2) referrals during each sport season will result in the student being released from the team.**

**(C) A suspension during a sport season may result in the student being released from the team.**

**The Athletic Director will conduct a weekly eligibility check.**

➤ **The 1st ineligibility notice will result in NOT managing for one week.**

➤ **The 2nd ineligibility notice will result in the manager being released from the team in order to concentrate on school work.**

**(D) A student-athletic manager must be in attendance no later than 11:30 am on a game day to manage and by 12:30 p.m. for practices.**

**(E) If a manager quits a team after the first game of the season, the manager will be ineligible to be manager in another season.**

**Exception: medical or academic reasons (not pertaining to eligibility checks)**

**3. ATTENDANCE:** The team and coaches rely on your help as an important member of the team. The manager is therefore **required to attend all practices and games**. If they are unable to attend practice, written notice must be given to the coach prior to practice. Failure to give **written notice** will be considered an unexcused absence; two unexcused absences will result in the manager being released from the team.

**Exception: absent from school that day.**

**4. PARENT/GUARDIAN RESPONSIBILITIES:** Parents and family members are welcome and encouraged to attend all games and practices (children under the age of 18 must be accompanied by an adult.) As coaches and administrators, we ask that you assist us in setting an example of true sportsmanship, team spirit and respect for the opposing team members (coaches, athletes, fans) as well as the officials.

**5. TRANSPORTATION:** We also ask that all transportation arrangements be made prior to each season. All practices end at 4:15 p.m., allowing student-athletes and managers to ride the activity bus. Some coaches may extend practice to 5:00pm, but it is not required to be there. Unfortunately, we cannot make the same arrangements for game days. To help you make arrangements, a schedule will be sent home prior to the first game with approximate pick-up times listed. If coaches or administrators are forced to wait with a student-athlete for more than 15 minutes on two separate occasions, the manager will be released from the team.



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**EMERGENCY INFORMATION FORM**  
(Please print)

Student Name: \_\_\_\_\_

Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Home Address: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Email(s):  
\_\_\_\_\_

Cell # \_\_\_\_\_ Home # \_\_\_\_\_

Work # \_\_\_\_\_ Other # \_\_\_\_\_

If unable to notify parent or guardian, please notify:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone #'s: \_\_\_\_\_

Hospital: \_\_\_\_\_ Doctor: \_\_\_\_\_

Doctor's #: \_\_\_\_\_

May the coach or other qualified personnel apply emergency treatment if necessary?

YES \_\_\_\_\_

NO \_\_\_\_\_

**We, the Parent/Guardian, realize that participation in organized interscholastic athletics involves the potential for injury, which is inherent in all sports. We acknowledge that even with the best coaching, use of the most advanced protective equipment, and strict observance of rules, injuries are still a possibility.**

**We, the Parent/Guardian, give our consent for school officials to use their best judgment in securing aid and ambulance service in case parents cannot be reached.**

**We, the Parent/Guardian, acknowledge that we have read and understand the warning of possible injury.**

Parent/Guardian Signature: \_\_\_\_\_

Please Print Name: \_\_\_\_\_

GRADE: \_\_\_\_\_ ADVISORY/HOMEROOM

TEACHER: \_\_\_\_\_

**We, the Parent/Guardian and Student-Athletic Manager, have read and understand the Athletic policies that are in place.**

Student-Athlete Signature:

\_\_\_\_\_

Parent/Guardian Signature:

\_\_\_\_\_

**I, the student-athletic manager, have read and understand the requirements of being an athletic manager.**

Student-Athlete Signature: \_\_\_\_\_ Parent Initials: \_\_\_\_\_

**We, the Parent/Guardian, have read and understand have read and understand the requirements of being an athletic manager.**

Parent/Guardian Signature: \_\_\_\_\_

## Student Team Manager Application

This application must be filled out COMPLETELY in order to be considered.

Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Advisory Base: \_\_\_\_\_

Quarter: 1 2 3 4

Please circle your

Are you participating in a sport this year?    YES                  NO

Which sport(s)? \_\_\_\_\_

Are you available to stay after school?    YES                  NO

Which days are you NOT available?    Mon.    Tues                  Wed                  Thurs                  Fri                  N/A

Do you have to ride the activity bus?                  YES                  NO

Can you get picked up on game days at 6:15 pm?                  YES                  NO

Which team are you interested in being a team manager for? \_\_\_\_\_

### TEAM MANAGER DUTIES

<ul style="list-style-type: none"><li>● Attend practices</li><li>● Keep team attendance</li><li>● Travel with team</li><li>● Keep team stats/records</li><li>● Maintain equipment</li><li>● Prep travel equipment</li><li>● Maintain med kits</li><li>● Assist with handing out &amp; collecting uniforms</li></ul>	<ul style="list-style-type: none"><li>● Assist coaches</li><li>● Distribute flyers order forms &amp; information for athletes</li><li>● Attend all home games</li><li>● Set up for home games</li><li>● Clean up after games</li><li>● Run game clock</li></ul>
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Please answer the following questions in full complete sentences.

Why are you interested in being a team manager? Be specific. \_\_\_\_\_

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What skills do you have that will assist your success in being a manager? \_\_\_\_\_

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